

**CERTIFICATE OF CORPORATE RESOLUTION OF
BOARD OF DIRECTORS
VILLAGES AT LAKEPOINTE COMMUNITY ASSOCIATION, INC.
(DOCUMENT RETENTION)**

The undersigned Secretary of VILLAGES AT LAKEPOINTE COMMUNITY ASSOCIATION, INC., a Texas non-profit corporation (the "Association"), does hereby certify, that at a regular meeting of the Board of Directors of the Association held on JANUARY 9TH 2012, 2011, with at least a majority of the Board of Directors being present, the following resolution was duly made and approved by the Board of Directors:

WHEREAS, pursuant to that certain "Declaration of Covenants, Conditions and Restrictions for VILLAGES AT LAKEPOINTE", recorded under County Clerk's File No. U444845 of the Real Property Records of Harris County, Texas and any and all amendments thereto (collectively referred to herein as the "Declaration", the Association is responsible for the administration and operation of the VILLAGES AT LAKEPOINTE Subdivision (the "Property") and the restrictive covenants set forth therein; and

WHEREAS, by this resolution, the Board of Directors wishes to adopt a policy governing the retention of documents consistent with the provisions of Section 209.005(m) of the TEXAS PROPERTY CODE, and to provide disclosure of such policy to current and future owners of lots at the Property as to same.

NOW THEREFORE, formal notice is hereby given to all current and future owners of lots at the Property as to the following policy of the Association:

**ASSOCIATION POLICY AS TO
DOCUMENT RETENTION**

It shall be the policy of the Association to retain the following documents in accordance with the stated requirements.

1. Certificates of formation, bylaws, restrictive covenants, and all amendments to the foregoing shall be retained permanently;
2. Financial books and records shall be retained for at least seven (7) years;
3. Account records of current owners shall be retained for at least five (5) years;
4. Contracts with a term of one year or more shall be retained for at least four (4) years after the expiration of the contract term;
5. Minutes of meetings of the owners and the board shall be retained for at least seven (7) years; and
6. Tax returns and audit records shall be retained for at least seven (7) years.

The Association shall not be required to retain any documents not shown herein above. After the expiration of the applicable retention period, the documents are subject to removal from the Association's books and records, and shall no longer be available for review or inspection.

FILED FOR RECORD
8:00 AM

JAN 13 2012

Stan Stewart
County Clerk, Harris County, Texas

VILLAGES AT LAKEPOINTE COMMUNITY ASSOCIATION, INC., a Texas non-profit corporation

By: *Emily Pruett*
EMILY PRUETT, Secretary

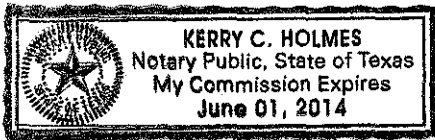
RECORDER'S MEMORANDUM:

At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on this 9TH day of JANUARY 2012, by EMILY PRUETT, Secretary of VILLAGES AT LAKEPOINTE COMMUNITY ASSOCIATION, INC., a Texas non-profit corporation, on behalf of said corporation.

Kerry C. Holmes
Notary Public - State of Texas



RECORD AND RETURN TO:
Frank, Elmore, Lievens,
Chesney & Turet, L.L.P. ✓
Attn: Richard C. Lievens
9225 Katy Freeway, Suite 250
Houston, Texas 77024

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.
THE STATE OF TEXAS
COUNTY OF HARRIS
I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped herein by me, and was duly RECORDED, in the Official Public Records of Real Property of Harris County, Texas.

JAN 13 2012



Stan Stewart
COUNTY CLERK
HARRIS COUNTY, TEXAS